



OFFICE OF LEGAL SERVICES INNOVATION

An Office of the Utah Supreme Court

Approved LSI Committee Meeting Minutes November 15, 2022

Attendees

Board Members:

John Lund, Chair
Sue Crismon, Executive Director
Dr. Tom Clarke
Dr. Rebecca Sandefur
Lucy Ricca

Contractors:

Dr. James Teufel
William Pelletiers
Helen Lindamood

Guests:

Nick Stiles

1. Welcome: (John Lund)

The meeting started after the confirmed attendees had arrived. Mr. Lund welcomed everyone to the meeting. The approval of the November 1, 2022, meeting minutes was postponed.

2. Contractor Reports (Contractors)

Mr. Gallo submitted his report via email due to his time difference and education commitments.

Dr. Teufel reported that he has been working on training Mr. Pelletiers, working in Mr. Pelletiers with Mike's work, negotiating the next QuickBase contract, the Quickbase build, meeting with the data team to finalize new data codes, and speaking with external stakeholders.

Mr. Pelletiers reported that he has been working on learning the Office's data reporting methodology, assisting with development and evaluation of data and efficacy of policies, attending data meetings and contributing to reports. Mr. Pelletiers has completed the October data report with the exception of the "outliers" that have historically raised problems with which James and Mike are more familiar with managing and addressing the impact of their overall impact on the report results. Mr. Lund asked about Mr. Pelletiers' comfort level. Mr. Pelletiers affirmed he is learning and feels like he is not entirely out of his depth. Learning the scope of his authority.

Ms. Lindamood reported that her time was spent primarily on administrative tasks, with smaller amounts of time spent on communications/marketing and regulatory tasks. She also clarified Mr. Lund's question at the last Board meeting on what application questions Ms. Lindamood manages, primarily assisting applicants in filling out application questions. Ms. Lindamood also clarified that the Office has a Twitter, LinkedIn, and YouTube account. The primary content

shared on the accounts is the monthly data reports, as well as the relevant publications recommended by Board members.

Ms. Crismon reported that her primary tasks in October were regarding regulation, policy development & and materials development, namely working on new ALP lawyer involvement definition, manual, and new QuickBase application questions. Ms. Crismon also spent a large amount of time on presentations in October including the Judicial Conference, Fall Forum, UAJ with Justice Hagan, and preparing for SUBA in December. Ms. Crismon is also in contact with the Washington and Chicago bars who have reached out to the Office regarding the project methodology.

3. Discussion and Action: i4j Recommendation (Sue Crismon)

The Committee discussed Ms. Crismon's draft i4j recommendation to the Court. Mr. Lund raised concerns about language choice as an umbrella organization and wanted more emphasis on training and capacity building, but liked the emphasis on data holding. Ms. Ricca made some language adjustments to the recommendation and suggested an order clarifying that i4j would not be authorized to directly provide services, and the Court would still issue sub-authorizations for CBO employees who complete i4j's training.

While Sandbox authorization may not be strictly necessary for i4j's project (Sandefur), i4j wants to be in the Sandbox (Crismon) and the authorization would likely give them status (Ricca). The concerns with the memo as drafted are replicability for other incubator models (Crismon), the trap of housing law exclusivity to i4j (Crismon), and the necessity of a formal order for this approach (Lund).

The matter is tabled until the Committee receives feedback from J. Hagan.

4. Discussion and Action: Accident Attorneys of America (Sue Crismon)

Accident Attorneys of America is proposing an ABS model providing plaintiff's personal injury services.

Dr. Clarke motioned to approve the minutes as drafted. Ms. Ricca seconded the motion and it passed without objection.

5. Court Conference Agenda: (Sue)

The Committee briefly discussed priorities for the upcoming December 7 Court Conference, putting ALP policy and Entity approval as the highest priority.

6. Adjournment and Next Meeting:

The meeting's open session ended at 11:16 AM. The next meeting will be November 29, 2022, from 10:00 - 11:30 AM MST.