

LSI Committee Meeting Minutes

July 25, 2023

Attendees

Board Members:

John Lund, Chair
Dr. Tom Clarke
Nathanael Player
Lucy Ricca
Dr. Rebecca Sandefur

Staff:

Andrea Donahue

Ex Officio & Guests

Nick Stiles
Elizabeth Wright

- I. **Welcome to Andrea Donahue**
 - a. Mr. Lund welcomed everyone to the meeting. Ms. Donahue thanked LSI Committee members for their onboarding assistance.

- II. **Transition Update**
 - a. **Program Director**
 - i. Ms. Donahue has started in the role of Program Director.
 - b. **Data Analyst**
 - i. Mr. Stiles and Ms. Donahue reported that the Director of Data and Research has shared that he plans to work with Will Pelletiers on data reporting and processes.
 - ii. In-person data work sessions with Mr. Pelletiers are planned for August.
 - c. **Plan for August**
 - i. Ms. Ricca and Ms. Donahue shared that work was underway to identify priorities among the significant number of pending plans, particularly including the implementation of new requirements from the Supreme Court. Chief tasks include working through the backlog of applications, planning systems for licensing and competency/vetting and evaluating capacity, and then opening applications.
 - ii. Ms. Donahue gave an update regarding discussions on vetting requirements, including background checks.
 - iii. Ms. Wright reported that a payment system is available in ILG. Ms. Ricca stated that some of the entities do not have pre-existing applications.
 - iv. The Committee discussed options for new Committee members to fulfill Supreme Court requirements to diversify the Committee. Members of the Committee will reach out to prospective candidates.
 - v. Mr. Player reported that the first step for creating pre-launch assessments is to get curriculum from the LPP program. Discussion ensued regarding parameters for curriculum-sharing.

d. Entity Question re: Disclosures

- i. The Committee discussed direction from the Supreme Court; Ms. Ricca stated that this was clarified in the July Court Conference. 10% or more ownership requirement in the Innovation Manual is clear but could be updated to clarify what the requirement doesn't include.

e. Entity Comment re: Fees

- i. Policies need to be put into place. Ms. Wright expressed that fee waivers are difficult to administer and require careful policies.

III. Regulatory Review

a. Centro Hispano, Legal Assistance J., Mercedes-Argo:

- i. Pending Court approval. Pre-launch assessments have not been planned/designed.

- 1. Communications needed to entities regarding next steps.

b. GovAssist Legal:

- i. Committee voted to enter into Closed Session.