



OFFICE OF LEGAL SERVICES INNOVATION

An Office of the Utah Supreme Court

LSI Committee Meeting Minutes January 10, 2023

Attendees

Board Members:

John Lund, Chair
Sue Crismon, Executive Director
Dr. Tom Clarke
Lucy Ricca

Contractors:

Helen Lindamood

Guests:

Bryson King
Nick Stiles

Excused:

Dr. Rebecca Sandefur

1. Welcome: (John Lund)

Mr. Lund welcomed everyone to the meeting.

Ms. Ricca motioned to approve the minutes as drafted. Dr. Clarke seconded, and the motion passed without objection.

2. Discussion: Minutes and Open vs. Closed Sessions (Bryson King)

Overview of Policy is in the Statute: Utah Code Title 52 chap 4. The Office has been operating under the assumption that it is subject to this regulation, per Standing Order 15, page 6. The committee is looking for clarification on when it can close meetings when deliberating applications. 52-4-205 provides clarification on what can be closed. Some items include the purchase or sale of property, criminal or ethical misconduct, pending or imminent litigation, collective bargaining, and security personnel or systems. Standing Order 15 requires the Committee to post meeting minutes. The committee discussed with Mr. King how entity application materials or the committee's discussion of the application might qualify as private records not available to the public. Should the Office close application reviews as a practice? Mr. King said without having attended prior meetings or having insight into the process, this should likely be a discretionary practice. However, the rules do require the minutes to disclose that a closed discussion was called and the result of a vote. The current summary of entity discussion in the previously drafted minutes is appropriate.

Mr. King could not confirm whether the Committee is obligated to post advance notice of the Committee meetings with links for public members to attend.

3. Scheduling and Application Launch

Scheduling

Ms. Lindamood gave a quick overview of the 2023 monthly schedule cycle.

- Court conferences occur on the first Thursday of the month
- LSI Committee meetings occur on the second and last Tuesday of the month.
- Operations Committee meetings occur on the second and last Thursday of the month.
- Policy Committee meetings will occur on the second and third Thursday of the month.
- Contractors meet on Fridays to coordinate deliverables.

Mr. Lund reiterated that the number of meetings was significant.

Application Launch

Mr. Lund expressed concern that there was no way to submit applications currently. Ms. Crismon explained that following the December LSI committee meeting discussion and the delay in launching the QuickBase application, the website was updated to note that the Office is transitioning application systems and anticipates resuming applications in February. Mr. Lund requested that the website be updated to note that the Office will accept PDF applications via email until the QuickBase application is launched. Ms. Crismon will report on Mr. Gallo's work progress and update on the QuickBase application progress at the January 24th LSI Committee meeting.

4. Discussion and Action: Policies (Sue Crismon and John Lund)

Badge & Disclosure

The Court has not yet decided on the badge they would like for entities to display. Ms. Crismon is discussing with J. Hagan. J. Hagan also wants simpler disclosure language emphasizing authorization within Utah parameters.

Fee & Licensure and Enforcement

The Court is reviewing and making suggestions.

5. Discussion and Action: Entity Applications (All)

Luke, Johnson & Lewis

Tabled. Ms. Crismon will follow up with the applicant.

Michelle Turpin

The Committee voted to recommend the applicant for authorization to the Court.

Melendez Legal

Tabled. Ms. Crismon will follow up with the applicant.

Premium Visa

The Committee voted to recommend the applicant for authorization to the Court.

Visa Finder Immigration

Tabled. Ms. Crismon will follow up with the applicant.

Visa Place

The Committee voted to recommend the applicant for authorization to the Court.

Utah Accident Firm

Tabled. Ms. Crismon will follow up with the applicant.

6. Adjournment and Next Meeting:

The meeting adjourned at 11:47 AM. The next meeting will be on January 24, 2022, from 10:00 - 11:30 AM MST.